

Accords sanction to the Changes in treasury arrangements in Bangalore necessitated by the establishment of a branch of the Reserve Bank at Bangalore.

READ—

Notification No. Fl. (B) 12016—B. & T. 34-52-1, dated the 7th January 1953, appointing the Reserve Bank of India as the sole Banker to Government with effect from 1st January 1953.

2. Correspondence ending with letter No. Cy. 1976—Gen. 54-513, dated 19th May 1953, from the Reserve Bank enumerating the several items of work that will be taken over by the Bank as from 1st July 1953 on the opening of its branch at Bangalore and suggesting, among others, that the several treasuries functioning at the place may be amalgamated so that only one treasury may be linked to the Bank.

ORDER NO. FL. (R) 272-372—B. & T. 4-53-1, DATED BANGALORE,
THE 4TH JUNE 1953.

The Reserve Bank of India which is opening a branch at Bangalore from 1st July 1953, is taking over the cash work of the treasuries at the place as from that date, agreeably to clause 3 (1) of the agreement with it. As it is not convenient for the Bank to deal with more than one treasury in the same place and as the work of the treasuries will also get reduced after their cash work is taken over by the Bank, it has become necessary to reconstitute the treasuries so that there may be only one District Treasury and one Taluk Treasury in Bangalore. With this purpose in view, the following changes and consequential arrangements are ordered which will have effect from 1st July 1953 unless indicated otherwise:—

(i) The Civil Station Treasury and the Bangalore District Treasury will be abolished by transferring the transactions handled there to the State Huzur Treasury.

(ii) The Bangalore South Taluk Treasury will be abolished by transferring its work partly to the North Taluk Treasury and partly to the State Huzur Treasury.

(iii) The cash transactions of the Civil Station Treasury now conducted at the Imperial Bank, Bangalore, and of the other four treasuries now conducted at the treasuries themselves will, with the exceptions mentioned in (iv) below, be conducted at the Reserve Bank located in 'Canara Mutual' Buildings, Residency Road, Bangalore.

(iv) The cash transactions connected with the following items of work will be conducted at the treasuries themselves as indicated there-against. The payers of money or the payees as the case may be, need not in such cases go to the Bank for finalising their transactions:—

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|---|--|
| (a) Treasury Savings Bank deposits and withdrawals, issue and discharge of Government Savings Certificates and Treasury Fixed Deposits.. | At the reconstituted State Huzur Treasury. |
| (b) Civil Pensions excluding those now paid at the Mysore Bank ... | Do |
| (c) Military Pensions now paid at the State Huzur Treasury ... | Do |
| (d) Collections of Land and Excise Revenue, transactions of Muzrai Funds, Village Panchayet Funds, etc., connected with the Taluk accounts. | At the Bangalore North Taluk Treasury. |
| (e) Any other item of work to be specified by Government ... | Do |

A permanent advance of Rs. 25,000 is sanctioned to the Treasury Officer, State Huzur Treasury, for the purpose. The expenditure out of the advance should be recouped daily, the receipts being remitted to the Bank and the expended amounts drawn from the Bank separately for each class of transactions.

Should a demand be presented at the treasury which cannot be met out of the balance of the Permanent Advance, the Treasury Officer may draw the amount required from the Reserve Bank on a receipt indicating the purpose for which money is required and furnishing a pay order thereon.

(v) After the abolition of the Civil Station Treasury, the pay, travelling allowance, contingent and other bills now presented at that treasury, will have to be tendered at the State Huzur Treasury for payment authorisation. As the Pre-audit Pay Department of the Accountant General's Office is functioning close by and since confusion would arise if the Civil Station bills, which are not subject to

pre-audit, are received side by side with the bills of city offices, subject to pre-audit of the Accountant General, the pre-audit of the latter kind of bills will be discontinued. This will not, however, apply to bills which under the general rules laid down in the Mysore Financial Code, Volume, I have to be submitted to the Accountant General for audit before payment at the treasuries. Detailed circular instructions in this behalf will be issued by the Accountant General, separately.

(vi) Pensioners now drawing their pensions at the Civil Station Treasury, the Bangalore District Treasury, the Bangalore North and South Taluk Treasuries will, on and after 1st July 1953, be paid at the State Huzur Treasury. To avoid inconvenience to the pensioners, arrangements will be made to disburse the pensions at the treasury itself. To cope with the rush on the first two days and on the last day (working days) of each month, the State Huzur Treasury will work from 8 A.M. and disbursements of pensions will commence by 10-15 A.M. on such days. The Reserve Bank has been requested to depute its shroffs with sufficient cash to the State Huzur Treasury for the purpose, on the days referred to.

Pensioners attending the treasury in person to receive payment on the three days referred to may present their bills along with their halves of the Pension Payment Orders to the treasury two days in advance, to ensure expedition.

(vii) Taxes on motor vehicles now collected at the Civil Station Treasury will, after 30th June 1953, be collected at the Reserve Bank direct. The licenses will be issued by the State Huzur Treasury on the parties surrendering one copy of the chalan in form M.F.C. 3 duly receipted by the Bank for credit of the tax.

(viii) General, Court Fee, Postal and other stamps including Postal Stationery will be issued only at the State Huzur Treasury after 30th June 1953.

(ix) Cases where remittances into and drawals from the Bank may be arranged directly without obtaining an authorisation from the Treasury Officer, State Huzur Treasury, are specified in the Annexure. In other cases, the documents on which money is presented or claimed at the Bank should have an authorisation from the Treasury Officer, State Huzur Treasury. The chalans or bills so authorised if not presented to the Bank within 10 days of their authorisation require revalidation by the Treasury Officer.

The form of the chalan to be used for remittances into the Bank (where no special form is prescribed) is appended. For monies received at the Bank, the Bank itself will grant acknowledgments which will be as valid as those granted by the treasuries doing cash work. The printed chalan forms will be supplied by the State Huzur Treasury.

Cheques for drawing money from the Bank should be addressed to the Reserve Bank and not to the Treasury Officer, State Huzur Treasury, wherever the cheques can be presented to the Bank direct. Until new forms are printed, the required correction may be made in the existing forms in manuscript or by rubber stamp. Such alterations do not require attestation.

(x) The non-gazetted staff attached to the Civil Station Treasury and the Bangalore District Treasury will in its entirety be transferred to the State Huzur Treasury along with the duty and other allowances attached to their respective posts. The staff of the South Taluk Treasury excluding the Sheristedar will also be transferred to the State Huzur Treasury. Separate orders will issue regarding the treasury personnel who are rendered surplus as a result of these changes.

(xi) The Government's current account with the Bank of Mysore will be closed. In respect of the undermentioned transactions which will be continued to be conducted at the Mysore Bank and its branches even after 30th June 1953 until further instructions, the following accounting procedure will be adopted:—

RECEIPTS.

- (1) Receipts on behalf of the Government Insurance Department.
- (2) Cheques sent by Government Departments for collection in Bangalore from 1st July 1953 to 31st July 1953.
- (3) Cheques sent by Government Departments for collection in the mofussil from 1st July 1953 until further instructions.
- (4) Transactions of Government Offices in K.G.F. area.

PAYMENTS.

- (5) Interest on State Loans.
- (6) Payment of pensions of pensioners drawing Rs. 25 and above.
- (7) Transactions of Government Offices in K.G.F. area.

Amounts of (1), (2) and (4) will be credited to State Huzur Treasury by the Bank of Mysore by cheque daily accompanied by a list of receipts in duplicate. Amounts of item (3) will be credited by the branches of the Bank by cheques to the treasuries concerned as soon as practicable with the relevant chalans to be received from the remitters. For this purpose, cheques tendered by private parties also will be received at the branches of the Mysore Bank *Direct*, without the intervention of Treasury Officers. The credits will be taken in the treasury accounts to the final heads when the branches send cheques in settlement of cheques realised (along with the relevant chalans). Such cheques (of the Mysore Bank) will be remitted to the State Huzur Treasury for realisation and credit to the head "Remittances by cheques."

In the case of (5) to (7), the Bank will present at the State Huzur Treasury lists of payments made by it or its branches, in duplicate, and obtain reimbursement daily.

The Bank will neither receive nor make payment in any other case on Government account without specific instructions from the Finance Department.

(xii) Cheques on Banks presented at Bangalore in payment of Central or State Government dues or in settlement of other transactions with Government, should be remitted to the Reserve Bank, direct, with effect from 1st August 1953. Such cheques should be endorsed in favour of the Reserve Bank in all cases. Pending realisation of the amounts thereof, a receipt for the actual cheque only will be given in the first instance as is done at present in the case of cheques remitted to the District Treasuries. The preliminary acknowledgment of the receipt of the cheque issued by the Reserve Bank will be in the following form:—

Received Cheque No..... for Rs..... drawn on..... on account of..... as per chalan No.....

The final receipt will, if so required, be despatched to the party after the realisation of the amount.

There will be a daily clearance of cheques accepted and the transactions will be included in the daily account rendered to the State Huzur Treasury after the cheques have been cleared.

Note:—(1) The Reserve Bank reserves to itself the right to refuse to accept cheques the collection of which, in its opinion, cannot reasonably be undertaken and which it would not accept on behalf of its own constituents.

Note:—(2) From 1st July to 31st July 1953 the cheques (collected at Bangalore) will all be remitted to the Mysore Bank only (*vide xi*).

Note:—(3) No cheques should be presented for collection on Government Account to the Imperial Bank, Bangalore, on and after 1st July 1953 and to the Bank of Mysore, Bangalore, after 31st July 1953.

(xiii) The system of drawing cheques on Banks by the Treasury Officer, State Huzur Treasury will be discontinued with effect from 1st July 1953. Cheques drawn prior to that date but pending payment on 1st July 1953 will be cashed at the Reserve Bank, if in order.

(xiv) Issue of cheques on the Bank of Mysore, the Imperial Bank, Bangalore, the State Huzur Treasury, and the Bangalore District Treasury by Government Officers should be discontinued with effect from 1st July 1953. Such cheques should be drawn on the Reserve Bank from that date. Cheques issued prior to 1st July 1953 but pending payment on 1st July 1953 will be cashed at the Reserve Bank direct subject to the rules of currency, etc. The information required by the Reserve Bank in this behalf will be furnished by the Banks and the treasuries concerned as indicated at (xvi) below.

(xv) Remittance Transfer Receipts and Treasury Cash Orders on the treasuries in the mofussil, applied for at Bangalore, will be issued by the State Huzur Treasury on presentation of a duplicate copy of the application (chalan) containing the acknowledgment of the Reserve Bank for receipt of money. For this purpose, the applications or chalans for such bills are permitted to be presented in duplicate at the Reserve Bank direct. Such bills will not be issued by the North Taluk Treasury nor any bill should be drawn on that treasury by any other treasury in the State on and after 1st July 1953.

(xvi) The Treasury Officers, State Huzur Treasury and the Bangalore District Treasury, the Manager, Bank of Mysore, and Agent, Imperial Bank of India, Bangalore, are requested to make over to the Reserve Bank, Bangalore, on or before 30th June 1953, the specimen signatures of the Government Officers authorised to operate on the personal deposit and other accounts at their treasuries or Banks. Copies of standing instructions, if any, kept with them and intimation of the outstanding balances, if any, in the assignment or personal deposit accounts together with the correspondence files relating thereto may also be furnished to the Reserve Bank on or before 30th June 1953.

(xvii) The procedure for obtaining Imperial Bank drafts for making payments by Government Departments and Local Bodies outside the State laid down in the Government Orders noted below is modified as follows with effect from 1st July 1953:—

G. O. No. Fl. (B) 4007-4096—B. & T. 11-52-3, dated 25th July 1952.

O. M. No. Fl. (B) 11722-52—B. & T. 11-52-4, dated 30th December 1952.

G. O. No. Fl. (B) 146-246—B. & T. 11-52-7, dated 3rd April 1953.

(a) The payments should be made by Reserve Bank Drafts.

(b) The requisitions for drafts should be addressed to the Treasury Officer, State Huzur Treasury and not to the Imperial Bank, Bangalore.

(c) The Remittance Transfer Receipts sent to cover the cost of the drafts should include Reserve Bank's commission as noted below for each draft:—

Up to Rs. 5,000	1/16 per cent (Minimum annas four).
Over Rs. 5,000	—	...	1/32 per cent (Minimum Rs. 3-2-0).

(d) The drafts will be despatched to the payees by the State Huzur Treasury, advices thereof being sent to the offices concerned.

NOTE :—Offices which can themselves obtain the drafts (such drafts can be purchased from the Reserve Bank or at the District Treasuries at Mandya, Mysore and Shimoga) should not avail of this arrangement.

(xviii) The Taluk Treasuries in Bangalore District will be transferred to the control of the State Huzur Treasury. The accounts of these treasuries from 26th June 1953 will be incorporated in the accounts of the State Huzur Treasury.

(xix) The old records of the State Huzur Treasury including those of the Civil Station and the Bangalore District Treasury will be located in the Mayo Hall in the space to be released by the Civil Station Treasury, until further instructions.

(xx) To cope with the heavy work devolving on the reconstituted State Huzur Treasury, a Gazetted Treasury Assistant in the grade of Rs. 200-20-300 is sanctioned with effect from 15th June 1953.

To cope with the rush of work relating to audit of pay bills in the first few days, the deputation of six clerks from the Accountant General's Office to the State Huzur Treasury for a period of 15 days from 24th June 1953 is also sanctioned.

(xxi) A sum of Rs. 1,000 is placed at the disposal of the Deputy Commissioner, Bangalore District, to defray the expenses connected with the shifting of records, furniture, stamps, etc., from the abolished treasuries to the State Huzur Treasury or to the Mayo Hall, as the case may be, and to make urgent purchases, if any, in connection with these changes. The expenditure may be drawn by the Treasury Officer, State Huzur Treasury, on abstract contingent bills, subject to submission of detailed bills countersigned by the Deputy Commissioner, subsequently. The expenditure will be debited to the head 'Contingencies' under "25 General Administration—, F. District Administration (a) Treasury Establishment".

(xxii) The reconstituted State Huzur Treasury will be under the administrative charge of the Deputy Commissioner, Bangalore District. The reconstituted North Taluk Treasury will be under the Amildar, North Taluk; but separate registers should be kept for the transactions of the South Taluk to facilitate reconciliation with the Taluk accounts.

2. In other respects, the rules laid down in Chapter X, Mysore Treasury Code, will apply.

3. The detailed procedure to be followed by the treasuries on the eve of their abolition and the general procedure to be followed by the State Huzur Treasury from 1st July 1953 as a Bank Treasury linked to the Reserve Bank will also be indicated by the Accountant General.

4. The Bangalore District Treasury and the Bangalore South Taluk Treasury will be closed for public business on 30th June 1953 in connection with these changes.

5. The Deputy Commissioner, Bangalore District, is requested to see that the changes are effected smoothly without hindrance to normal work of the treasuries concerned.

6. The Director of Government Printing, Stationery and Publications in Mysore, is requested to treat all requisitions for forms and stationery of the State Huzur Treasury as urgent and comply with them before the 20th of June 1953.

M. SHAMANNA,

*Secretary to Government,
Finance Department.*

ANNEXURE.

Transactions in respect of which the chalans, cheques or bills need not pass through the Treasury Officer, State Huzur Treasury, before presentation at the Bank.

Payments into the Bank—

- (1) Remittances of Sales Tax in the special forms prescribed.
- (2) Do Forest Revenue.
- (3) Do Civil and Criminal Courts Deposits.
- (4) Do Fees, Fines, etc., by Criminal Courts.
- (5) Do Food Depots.
- (6) Do Income-Tax Revenue.
- (7) Do Union Excise Duties.
- (8) Do Life Insurance Premia relating to Government Insurance Department.
- (9) Do into Personal Deposit Accounts kept at the Bank.
- (10) Do of other items on chalans which have been signed or attested by the departmental officer on whose behalf the moneys are credited.
- (11) Do Vehicle Taxes, licenses for which are to be issued by the State Huzur Treasury.
- (12) Do amounts on special printed forms of chalans.

Drawals from the Bank—

- (1) Cheques on Personal Deposit Accounts kept at the Bank.
- (2) Cheques drawn by the Judicial Department against the Personal Ledger Accounts.
- (3) Do Public Works Department.
- (4) Do Chief Accounts Officer, Electrical Department.
- (5) Do Forest Department.
- (6) Do Government Commercial Undertakings.
- (7) Do Mysore University.
- (8) Cheques or payment orders of the Government Insurance Department.
- (9) Refund orders of the Income-tax Department.
- (10) Do Union Excise Department.
- (11) Cheques of the Postal Department.
- (12) Do Military Department.

FORM M. F. C. 3/BANK.

Chalan No.

Chalan of cash paid into the Reserve Bank of India at Bangalore.

To be filled in by the remitter				To be filled in by the departmental officer or the treasury	
By whom tendered	Name (or designation) and address of the person on whose behalf money is paid	Full particulars of the remittance and of authority (if any)	Amount	Head of Account	Order to the Bank
Name ...			Rs. a. p.		Date
Signature.	Total* ...				Correct—Receive and grant Receipt. Signature and full designation of the officer ordering the money to be paid in.

*(In words) Rupees

Received payment (in words) Rupees

Treasurer.

Accountant.

Manager,

Reserve Bank of India.

NOTE.—1. Particulars of money tendered should be given on the reverse.

2. In cases where direct credits at the Bank are permissible, the column "Head of Account" will be filled in by the Treasury Officer on receipt of the Bank's Daily Sheet.

(REVERSE).

Particulars					Amount
Coin	Rs. a. p.
Notes (with details)
Cheques (with details)